



INDIGENOUS SCREEN OFFICE BUREAU DE L'ÉCRAN AUTOCHTONE

Podcasting Program, in partnership with YouTube 2025-2026

Application Requirements Checklist

Applicants are encouraged to use this checklist to ensure they have completed all required sections of the application. Please note, other information may be required in the application that isn't listed below.

Eligibility

- The eligibility form has been completed accurately, including how the Applicant intends to apply (as a company, individual, etc.)

Applicant Information

- Complete organizational documents (applicant dependent) ex: incorporation documents, including shareholder registry, collective agreement, board of directors, etc.
- Indigenous ID Statement(s)
- Bios and CV for all company owners and/or lead applicant(s)
- Accurate contact information for the Indigenous applicant(s)

Project Information

- Project details including project title, length, etc.
- Funding request amount and total budget
- Start and end dates of the project
- Key roles on the project including bios and CVs
- Funding contracts, letters or agreements (as applicable)
- Project language information
- Job creation and employment information
- Trainee information (as applicable) (applicants including trainee costs in their proposal should upload trainee bios including Indigenous ID statements)

Project Proposal

- Applicant relationality and project details including: company leads, collaborator backgrounds and connection to the project



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- Applicants will provide a clear description of relevant previous project work, goals and intended impact

Development or Production Schedule

- Complete development or production schedule with details including names, dates, and relevant information for assessment

Please note, further instructions can be found in the template provided via the portal.

Budget

- Complete budget including all confirmed and unconfirmed funding sources listed, budget notes with relevant details including names, dates, and relevant information for assessment

Please note, further instructions on the budget can be found in the template provided via the portal.

Bios and CVs

- All relevant bios and CVs for team members and those involved in the development and/or creation of the project

Chain of Title, IP agreement or Statement of Authorship

- A current Chain of Title or IP agreement or Statement of Authorship to Develop the project in the name of the applicant

Letters of Support

- Applicants must provide letters from community, mentors, industry leaders, collaborators, community members, band offices, Indigenous screen industry professionals etc. Please note, these letters must be signed

These letters should highlight past successes, support from those impacted by the proposed work, key collaborators, letters of interest, etc.

Marketing, promotion and distribution plan (for production applications)

- Applicants must provide a plan for how they will market, promote, and distribute their podcast (when applying for the production of a podcast)



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Community Engagement Plan (optional)

- Applicants will use the community engagement plan (max. 2 pages) as an opportunity to talk about the process of working with communities impacted by or involved in your project. This will look different for each project, but may involve consultations, involving community members on the creative team, hiring advisors, cultural sensitivity training, or hiring local crew, etc.

Support Materials

- Links or uploads to work in progress, or related to the project i.e. audio samples, a episodic outlines, previous projects, etc.
- Transportation and accommodation references (if applicable)
- A training plan (if applicable)

Required Data

- Applicants have the option to provide data regarding their identity, geographic location, etc.

ISO Declaration

- Applicants will review and sign the declaration in order to submit their application.

Please contact funding@iso-bea.ca with any questions.
Please note, video application submissions are accepted. Contact funding@iso-bea.ca to submit your application via video.