



INDIGENOUS SCREEN OFFICE
BUREAU DE L'ÉCRAN AUTOCHTONE



CBC



Required Documents and Uploads

Please ensure the following documents are uploaded in the ISO Portal:

- CV/Resumes and bios for lead applicant(s)/ company owner(s)
 - If your company has more than 3 owners please upload all necessary information, including Statement of Indigenous Identity (if applicable).
- CV/Resume and bio for confirmed key creatives
- Incorporation Documents (for companies)
- Shareholder Registry showing % of ownership (for companies)
- Contract or Agreement for confirmed funding (if applicable)
- Signed Chain of Title, IP ownership documents or Statement of Authorship indicating the applicant holds all necessary rights to develop this project
- Pitch document including:
 - audience;
 - tone;
 - genre;
 - characters;
 - key environment;
 - Story.
- Letters of support (optional)
- Community Engagement (optional):

If your project explores or includes traditional knowledge, customary traditions (such as ceremony), or community intellectual property, how are protocols and community engagement addressed? I.e. this could be for Indigenous language inclusion, historical accuracy, and any cultural nuances outside of the storyteller's experience.

*Please upload a Community Engagement Plan - outlining who is being engaged, where and how, dates, if honouraria is offered, and what knowledge is being transferred.

- A Community engagement plan (max. 2 pages) is an opportunity to talk about your process of working with communities impacted by or involved in your project. This will look different for each project, but may involve consultations, involving community members on the creative team, hiring advisors, cultural sensitivity training, or hiring local crew, etc.



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- This section is not only for community engagement plans related to projects interacting with, or occurring on, reserve-based communities. This document can include how you plan to increase outreach to underserved participants, how participants will be supported during a program, who will be consulted with decision making and policy, and how the behind the scenes staff check-ins will occur, etc.
- Community Engagement plans vary depending on the proposed activities and the ISO acknowledges the unique approaches each applicant will have.