



# Code of Professional Responsibility

WORKING IN  
INDIGENOUS  
COMMUNITIES



## Nunavut Film Development Corporation

The following production Code of Professional Responsibility was developed by the Nunavut Film Commission and is shared with both the public, community and production company regarding filming in Nunavut. Communities may want to develop their own codes of responsibility.

To our Company:

You are guests and should treat this location, as well as the public, with courtesy. This notice has been attached to the filming notification that was distributed to this neighborhood. We have notified and received permission to film from the local Hamlet or HTO office as well as the regional Land Claims organization.

We shall hire and have present at all times during our stay in Nunavut, someone who is fluent in Inuktitut and/or Inuinnaqtun so that effective and constant communication is possible with the local community and Inuit can express their concerns whenever needed.

We shall be sensitive to community rules regarding alcohol and drugs and shall try in every way possible not to disrupt community life more than necessary and only as agreed.

We shall respect Inuit elders, community leaders, and elected officials and we will make every attempt to collaborate with them openly and harmoniously.

To this end we shall make available to property owners and to each community and its representatives a synopsis translated into the appropriate local language so that communities can understand what we are attempting to accomplish.

When filming in a neighborhood or business district, proper notification is to be provided to each merchant or resident who is directly affected by the company (this includes parking, traveling shots, base camps, meal areas, etc.)

Production vehicles arriving on location in or near a residential neighborhood shall not enter the area before the time stipulated in the permit. They should park one by one, turning off engines as soon as possible. Cast and crew shall observe designated parking areas only. Do not park production vehicles in, or block driveways without the express permission of the municipal jurisdiction, or the driveway owner.

Do not trespass onto neighbors' or merchants' property. Remain within the boundaries of the property that has been permitted for filming.

Moving or towing of the public's vehicles is prohibited without the express permission of the municipal jurisdiction or the owner of the vehicle.

Cast and crew meals shall be confined to the area designated in the location agreement or permit. Use company-supplied receptacles for the disposal of all napkins, plates and coffee cups that are used in the course of the working day. All catering, craft service, construction, strike and personal trash must be removed from location.

Removing, trimming and/or cutting of vegetation or fauna is prohibited unless approved by the permit authority or the property owner.

All signs erected or removed for filming purposes will be removed or replaced upon completion of the use of that location unless otherwise stipulated by the location agreement or permit. Also, remember to remove all signs posted to direct the company to the location.

Every member of the cast and crew shall keep noise levels as low as possible. Observe designated smoking areas and always extinguish cigarettes in butt cans.

Crew members shall not display signs, posters or pictures on or in vehicles that do not reflect common sense or good taste (i.e., pin-up posters...).

Cast and crew will refrain from the use of lewd or improper language.

Cast and crew will avoid contact of any kind with local dogs and will not disturb or handle in any way hunting gear, sleds, objects and artifacts in or near the premises being filmed or on the land as they travel from site to site.

\_\_\_\_\_ appreciates your cooperation and assistance in upholding the Filmmakers' Code of Professional Responsibility.

FOR FURTHER INFORMATION OR IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CALL THE NUNAVUT FILM DEVELOPMENT CORPORATION AT, 867.979.3012 or email [info@nunavutfilm.ca](mailto:info@nunavutfilm.ca)