



Community Safety Protocols: Capilano University

Students of the Indigenous Independent Digital Filmmaking program at Capilano University developed this set of Community Safety Protocols for filming on reserve.

WORKING IN
INDIGENOUS
COMMUNITIES



The First Nations band office must be notified prior to contacting knowledge holders and any band filming protocols and additional safety protocols must be adhered to;

Develop a release form, which stipulates that the footage of any interviews of knowledge holders must specify the exact one time use of the footage; all additional future uses of the footage require additional releases;

All original footage is to be given to the knowledge holder; A copy of all final projects must be given to the knowledge holder and band office; The knowledge holder has the right to take back their release, in the event that this happens, their information must be excluded from the final project and all original footage must be given to the knowledge holder;

The knowledge holder is encouraged to have a representative present to witness their testimony; The knowledge holder will be compensated with an honorarium no less than \$200, this amount will be negotiated for multi-day interviews (there may be exclusions for student films); The knowledge holder may request the interview site of their choice;

If the interviews are of an emotionally charged subject such as childhood trauma, the interviewer will ensure that the subject has qualified Provincially recognized counselling support (approved by the Indian Residential School Survivor Program or similar organization of standing) present during the interview and for follow up; if need be, at the expense of the interviewer's production company;

The filmmakers will leave the knowledge holder's interview location in the exact same condition as it was upon arrival, down to the smallest detail. Photographs of the interview location will be taken upon arrival to cross reference at departure. In consideration, that most knowledge holders are elders, extreme attention to detail on returning the location to original condition will be documented, a cleaning fee of a minimum of \$150 will be charged if the location is not left in the exact same condition;

All location and other request approvals will be in writing to protect both parties;

Producers will ensure that cultural protocols are adhered to:

- environment free of sexual, gender and racial harassment;
- time and respect given to any need to stop the interview in order to engage in ceremony as a wellness procedure;
- not filming any events specifically identified as restricted or forbidden. On this last point, there are standard protocols that do not allow the filming of ceremonies, where there is a question regarding permissions, the producer must follow the strictest allowance for filming permissions, meaning DO NOT film ceremonies.